

## Classroom Regulations and Grading Policy

### Your responsibilities are:

To show respect to everyone in the class at all times. This includes, but is not limited to:

1. To yourself--to listen and learn mathematics. This entails coming to class prepared (notebook, paper, pencil(s), eraser etc.) and ready to be actively involved in your own learning.
2. To your neighbor. To not interfere with his/her ability to participate in the business of the class
3. To the class by not talking to your neighbor or by getting out of your seat while I am talking.
4. To stay in you seat until the passing bell rings.

Deviations from the above responsibilities will result in relocating your seat assignment and/or commencement of discipline procedures in accordance with school policy.

### Grading Policy

1. You will be graded on participation, classwork, which includes groupwork, HW, quizzes, tests, portfolios and projects (if any, it will be announced and explained later).
2. You may retake two tests each semester, one for a max score of 75% and the other 65%. For each, I will average the two scores. You must correct all problems, do extra problems and show me *before* you schedule a retake! Plan appropriately. You have until the second to last week before the final exams begin.
2. To determine your grade at any time, add all your points together (tests, quizzes, HW, etc.) and divide by the total. Grades will be *approximately* comprised of (plus or minus a few percent). If the points don't work out to be somewhat close to these numbers, I will tell you how we will proceed.

	Calculus
Tests/Quizzes/Final	75-80%
Assignments (HW, projects, etc)	15-20%
Participation (including groups)	5%

Grading Scale:

A	90 – 100%
B	80 – 89%
C	70 – 79%
D	60 – 69%
F	Below 60%

### Participation Grade

This grade is based upon how you manage yourself in class, i.e. being in class, being on time, doing your work in class, willingness to work in your group, bringing materials, paying attention, following directions, etc. The previous list make up 10 points. The first three tardies and bathroom passes are "free." After that, each one will reduce this grade. Important! Active involvement in the class is critical. Another 5 - 6 points will be contributing to class discussion (voluntarily asking and/or asking questions) and the last 4 - 5 points will be dependent on the mode of the class. If it is flipped, then it is based on you working with your group. If it is traditional, it is writing solutions on the board. I will determine it at the end of the grading period.

### Assignments

Homework will be assigned everyday and will be due the next class day. No late work accepted.

1. All work must be done in pencil. no pencil = no credit. This applies to *all* written work. *Corrections are to be done in pen color that clearly stands out.*
2. Put your name, date, period, HW # and the assignment including the page and problem numbers, in the *upper right corner* of the paper.
3. No papers torn from a spiral notebook will be accepted unless the "fringe" has been trimmed off (this should be done *prior* to arrival in class).
4. Show all your work--a list of answers is not acceptable.
5. Keep your assignments in your *binder* to use in studying for quizzes and tests. Some quizzes, called Binder Quizzes, will be directly from the assignments and notes, so keep your binder organized!

You are required to have a binder (at least 1.5 inches) with all your math work in it and to bring it every day. Fill it with graph paper. You will need it throughout the course.

6. *All graphs* are to be done on graph paper.

#### Grading

1. The purpose of the work is practice. Did you give it an HONEST attempt on *all* problems? No problem should be blank. If you do not know how to do a problem come in for help. *Attempt* all problems. Note that the process is an important aspect--not just the final answer--so, show your work!

2. Check your homework with the answers with the key I will provide (or in the book). Whether the homework is checked before class or in class, *you are expected to correct all of your homework*. At that point, *your homework should be complete and correct*.

3. Homework is due at the beginning of class. HW will be worth between 4 to 8 points, typically. It is graded since you will have the answers or be able to check the homework before submitting it. In order to get full points, all problems must be *complete and correct*. Again, homework is done in pencil; corrections are done in pen. Do not copy the answer key, even when you are tired and it is late. Integrity is more important than a point or two. Plus, that is cheating! See below.

#### Cheating – read carefully.

Any form of cheating or dishonesty will not be tolerated. I encourage you to work together, however, copying will not be accepted. *Any* cheating (on exams, quizzes, HW, etc...) will receive a minimum of a zero grade and disciplinary action by the school. *This includes copying the answer of one part of one problem from my answer key or the back of the book or AI!* You will receive a referral, which will then be told to universities when you apply for college. I would mention it on a letter of rec, if applicable.

#### Tardies and Truants

1. You will be marked tardy if you are not in your seat by the time class is to begin.
2. Tardies and truants will reduce your grade. Don't let them build up.

#### Absences

1. It is *your* responsibility to find out what you missed and to make up the work – notes, quiz and test.
2. If you are absent N days, you will have N days to make up the missed work. If you know you will be absent (especially if you are on campus), you need to be responsible and get the hw done on time.
3. Truancy/cut and unexcused absences will be handled in accordance with school policy; i.e. you will earn a *zero* on all work (HW, quiz, test, participation etc.) for the day.

*No photography, video, or sound recording of any kind in the classroom, in any format, by any means. All electronic devices including **phones, watches**, etc. must be off and in your bag for all assessments. Having it out (i.e. in your pocket or any other place) will result in a zero and a referral. See above also.*

#### Extra Help

I will be available for help during tutorial, before school (8:00 – 8:25 unless it is collaboration time) and at other times by appointment. During tutorial, I will either be in our room or the lab. My email address is [john\\_conlin@fuhd.org](mailto:john_conlin@fuhd.org). My website is at: [http://mvhs-fuhd.org/john\\_conlin/](http://mvhs-fuhd.org/john_conlin/)

**Good Luck and Enjoy!**